



TINAJ ARTS & SPORTS ACADEMY

PARENT NOTICE

Date: _____ Site: _____

To the parent (s) or guardian(s) of: _____

This letter is to inform you that _____ was involved in the following incident of misbehavior:

- Class disruption*
- Excessive tardies or absences*
- Disrespectful*
- Violation dress code*
- Fighting*
- Harassment*
- Profanity*
- Threatening others*
- Obscene gestures*
- Defacing property*
- Stealing*
- Other*

Other: _____

The Academic Tutor/Paraprofessional/Site Coordinator has discussed the incident with the student and the following action has been taken:

- First offence = Verbal warning has been issued to student and notification sent to the parent.
- Second offence = Dismissal from the program. Student can reapply the next semester.

FINAL DISMISSAL NOTIFICATION WILL BE MAILED TO YOUR HOME.

Sincerely,

Program Director

All incidents are reported and for paying sites, no refund shall be returned under any circumstances.

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